

**MINUTES OF THE ANNUAL GENERAL MEETING OF RUSHTON PARISH COUNCIL held at the JESSIE HUGHES VILLAGE HALL on TUESDAY 19<sup>th</sup> May 2026 at 7.45pm.**

**Present:** Cllrs. E Leslie, G Sime, N. Thompson, E. Shaw, O. Vertija, P Chrisp, P Hodgson

**In Attendance:** L. Worrall – Clerk, Mr Mike Wilson, Charles Hardy

**26.01 Apologies for Absence**  
None

**26.02 Appointment of Chairman**  
**Resolved:** that Cllr. Emma Leslie be appointed Chair and the declaration of office be accepted

**26.03 Appointment of Vice-Chairman**  
**Resolved:** that Cllr. G. Sime is appointed as Vice Chair and the declaration of office be accepted.

**26.04 Acceptance of office, code of conduct and declaration/s of interest**  
All Councillors have already signed acceptance of offices and code of conducts. All interests were as formally declared.

**26.05 Minutes**  
The minutes of the Annual General Meeting held on 20<sup>th</sup> May 2025 were noted. There were no matters arising.

**26.06 Appointment of Committees and Allocation of Member's Responsibilities 2026/2027**

Members' individual responsibilities be allocated, as follows:

<b>Parish Council Noticeboard</b>	<b>Clerk</b>
<b>CHALC</b>	<b>Members as available</b>
<b>Oulton Park Liaison</b>	<b>Cllrs. Shaw/Sime</b>
<b>Litter Pickers</b>	<b>Members as available</b>
<b>Footpaths</b>	<b>Cllr. Chrisp/Shaw</b>
<b>Highways</b>	<b>Cllrs. Leslie/Sime</b>
<b>e-mail/website</b>	<b>Cllr Leslie/clerk</b>
<b>Facebook</b>	<b>Cllr Vertija</b>
<b>Communications/newsletter</b>	<b>Cllrs. Thompson/Chrisp</b>
<b>Development/Planning/Environment</b>	<b>Cllrs Leslie</b>
<b>Services</b>	<b>Cllr. Thompson/Clerk</b>
<b>Youth/Social/Community</b>	
- Picnic Area – Cllr. Neil Thompson	<b>Cllr. Hodgson</b>
-	<b>Cllr. Shaw hedge</b>
- Play Zone -	<b>maintenance.</b>
	<b>Cllr. Vertija</b>

**26.07 To agree accounts and audit**  
**Risk Assessment**  
**Asset Register**

**Resolved:** that the risk assessment to be reviewed and accepted (Proposed Cllr Shaw seconded Cllr Sime)  
that the Asset Register to be reviewed and accepted (Proposed Cllr Shaw seconded Cllr Sime)

**that** the 2025/2026 Section 1 Annual Governance Statement to be reviewed and accepted. During the June meeting  
**that** the 2025/2026 Section 2 Accounting Statements be reviewed and accepted during the June meeting  
**that** the bank signatories be reviewed and accepted

**26.08 Council's Insurance**

**Resolved:** **that** the 2025/2026 renewal schedule received from Zurich at a cost of £1103.82. The PC are in long term agreement with Zurich for a five year period, this reduces and holds the premium for this period of time, this runs till 2026.

Year	Premium cost
2023-2024	£1017.78
2024-2025	£1103.83
2025-2026	£907.33
2026-2027	£1180.53

**26.09 To consider/agree annual subscriptions**

**Resolved:** **that** the following annual subscriptions should be paid:

Payee	2025-2026	2026-2027
CPRE	£12.00 standing order Jan	£12.00 standing order Jan
Chalc	£156.44 paid April	£157.40
Parish Online	£45	£45 Paid March

**26.10 Appointment of Auditor**

**Resolved:** **that** Mr. M. Ravenscroft. be retained as Internal Auditor for 2026/2027.

**26.11 Schedule of Meetings for 2026/2027**

**Resolved:** **that** meetings should be held on the third Tuesday of each month and that the following schedule of ordinary meetings for 2026/2027 be agreed:

Tuesdays at 7.30pm at the Jessie Hughes Village Hall

19 <sup>th</sup> May 2026	16 <sup>th</sup> June 2026	21 <sup>st</sup> July 2026
15 <sup>th</sup> September 2026	20 <sup>th</sup> October 2026	17 <sup>th</sup> November 2026
19 <sup>th</sup> January 2027	16 <sup>th</sup> February 2026	16 <sup>th</sup> March 2027
20 <sup>th</sup> April 2027	18 <sup>th</sup> May 2027	

Note that the dates of the Parish meeting and AGM are to be confirmed.

There being no further business, the meeting closed at 20.00pm.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_